CHAIN OF CUSTODY
Environmental Division

CLIENT:	TURNAROUND REQUIREMENTS : (Standard TAT may be longer for some tests e.g., Ultra Trace Organics)	☐ Standard TAT **(List due date):**	FOR LABORATORY USE ONLY (Circle)
OFFICE:		☐ Non Standard or urgent TAT **(List due date):**	Custody Seal Intact? Yes No N/A
PROJECT:	ALS QUOTE NO.:	COC SEQUENCE NUMBER (Circle)	Free ice / frozen ice bricks present upon receipt? Yes No N/A
ORDER NUMBER:		COC: 1 2 3 4 5 6 7	Random Sample Temperature on Receipt: C
PROJECT MANAGER:	CONTACT PH:	OF: 1 2 3 4 5 6 7	Other comment:

SAMPLER:	SAMPLER MOBILE:	RELINQUISHED BY:	RECEIVED BY:	RELINQUISHED BY:	RECEIVED BY:
COC emailed to ALS?	EDD FORMAT (or default):				
Email Reports to (will default to PM if no other addresses are listed):		DATE/TIME:	DATE/TIME:	DATE/TIME:	DATE/TIME:
Email Invoice to (will default to PM if no other addresses are listed):					

COMMENTS/SPECIAL HANDLING/STORAGE OR DISPOSAL:

ALS USE ONLY	SAMPLE DETAILS MATRIX: Solid(S) Water(W)			CONTAINER INFORMATION		ANALYSIS REQUIRED including SUITES (NB. Suite Codes must be listed to attract suite price) Where **Metals** are required, specify **Total** (unfiltered bottle required) or **Dissolved** (field filtered bottle required).								Additional Information
LAB ID	SAMPLE ID	DATE / TIME	MATRIX	TYPE & PRESERVATIVE *(refer to codes below)*	TOTAL BOTTLES									Comments on likely contaminant levels, dilutions, or samples requiring specific QC analysis etc.

Water Container Codes: P = Unpreserved Plastic; N = Nitric Preserved Plastic; ORC = Nitric Preserved ORC; SH = Sodium Hydroxide/Cd Preserved; S = Sodium Hydroxide Preserved Plastic; AG = Amber Glass Unpreserved; AP - Airfreight Unpreserved Plastic
V = VOA Vial HCl Preserved; VB = VOA Vial Sodium Bisulphate Preserved; VS = VOA Vial Sulfuric Preserved; AV = Airfreight Unpreserved Vial SG = Sulfuric Preserved Amber Glass; H = HCl preserved Plastic; HS = HCl preserved Speciation bottle; SP = Sulfuric Preserved Plastic; F = Formaldehyde Preserved Glass;
Z = Zinc Acetate Preserved Bottle; E = EDTA Preserved Bottles; ST = Sterile Bottle; ASS = Plastic Bag for Acid Sulphate Soils; B = Unpreserved Bag.